



Granting MHAV Access

All requests to access a patient's My Health at Vanderbilt (MHAV) must be appropriately linked.

https://www.vanderbilthealth.com/information/getting-started-my-health-vanderbilt

When do I send the MHAV Support Team a request for Legal Review?

- When access is being requested to a minor's MHAV and it is not their biological child
- When access is being requested for an adult patient with diminished capacity

Additional tips regarding **Minor Patients**:

• Required:

- o Only the MHAV Support Team can grant proxy access for legal cases
- Legal documents must be provided if requestor is NOT the biological parent.
- The biological parent/legal representative completes the MHAV application.
- The biological parent/legal representative must be the **proxy** on minor's MHAV patient portal.

• Please note:

- Patients under 13 years of age, ALWAYS select the process access type as <u>Preteen Surrogate.</u>
- o Patient 13-17 years of age, ALWAYS select Teen Surrogate.
 - For ages 13-17, access is not granted unless approved by the **patient**

• Caution:

- Stepparents cannot be granted access through the MHAV portal.
 - The biological parent/legal representative must complete an application and a Communications with Family and Others... form for access to be granted within the clinic.

My Health at Vanderbilt (MHAV): Eligibility and Levels of Access

(https://vanderbilt.policytech.com/docview/?docid=26394)

My Health at Vanderbilt (MHAV) Portal Access (SOP)

(https://vanderbilt.policytech.com/docview/?docid=26393)

For more information go to: https://www.vumc.org/information-privacy-security/ or e-mail the Privacy Office at privacy.office@vumc.org

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