



# Beachside High School

## Class of 2024 Final Transcript Request Form

It is very important that you print clearly.

Student Number: \_\_\_\_\_ Student Name: \_\_\_\_\_

Student Cell Phone: \_\_\_\_\_ Student Date of Birth: \_\_\_\_\_

Student Email Address (NOT the SJCS D email): \_\_\_\_\_

All completed forms should be turned in on debt day. **You will not receive your tickets for graduation unless this form is filled out and turned in on debt day.**

**Final transcripts will be sent in June after the district has finalized grades.**

Choose from the list below. Transcripts CANNOT be emailed due to public record laws.

\_\_\_\_\_ Option 1: Send transcript electronically to a Florida public college or university. Electronic transcripts sent to a Florida public college or university will be free of charge until June 30.

Name of Florida public college or university: \_\_\_\_\_

\_\_\_\_\_ Option 2: Hardcopy of transcript(s) to be picked up at the front office after June 12. **Seniors should pay for hardcopies of transcripts via SchoolPay. Attach receipt from SchoolPay to this form.** Students please note: You are responsible for picking up hard copy of transcript(s) and mailing to the appropriate out of state or private college/university. **The transcript will be sealed and official.** IF OPENED THE TRANSCRIPT WILL BECOME "UNOFFICIAL." Link to pay for transcript(s): <https://www.schoolpay.com/pay/for/Class-of-2024-Final-Transcript-Requests/SBO9k5>



\_\_\_\_\_ Option 3: I do not wish to have my transcript sent anywhere at this time.

\_\_\_\_\_  
Student Signature and Date

For Office Use Only:

Amount Paid: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Date Sent Electronically via FASTER: \_\_\_\_\_

Signature of person picking up transcript: \_\_\_\_\_

Date Picked up transcript: \_\_\_\_\_