

Although the Board serves as a committee of the whole, special purpose committees may be appointed as needed to support the work of the Board. The requirements of this policy apply to all such committees formed by Board action, whether or not the committees include Board members.

A. STANDING COMMITTEES

The Board will organize standing committees for the purpose of conducting thorough deliberations and investigations of issues and informing and recommending action to the Board as appropriate.

Standing committees of the Board are: Policy and Legislative.

The Chairperson of each standing committee and the members of that committee will be named by the Chairperson of the Board in consultation with the Vice-Chairperson on an annual basis. The assignment of individual Board members to these committees will be published each year.

The committee Chairperson will preside at all committee meetings and be responsible for reporting to the Board on the activities of the committee. The committee Chairperson will call meetings and establish an agenda for each committee meeting with the Superintendent of Schools that may include any item suggested by a committee member, Board Chairperson or Vice-Chairperson, Board member, or the Superintendent.

The Board Chairperson will be an ex-officio member of each committee. The Superintendent or designee shall assist the Chairperson of each standing committee in the preparation of the agenda and in ensuring that information is available to the committee during its deliberation of issues.

A standing committee may only make recommendations to the Board and has no authority to act on behalf of the Board unless specifically authorized by law, Board policy or the Board.

B. SPECIAL AND AD HOC COMMITTEES

As time and situations demand, special or ad hoc committees may be appointed by the Chairperson in consultation with the Vice-Chairperson with the approval of the Board. Such committees have no final authority, are subordinate and advisory to the Board, and shall be discharged upon completion of their final report to the Board or upon majority vote of the Board members present and voting.

C. OPERATION OF COMMITTEES

1. Board committees are to assist the board to do its job, and will not be used or permitted to interfere with the delegation of authority from the Board to the Superintendent or to direct or advise the staff.
2. Board committees may not speak or act for the Board except when formally given such authority for specific purposes. Committee expectations and authority will be stated carefully by the Board to assure that committee authority will not conflict with authority delegated to the Superintendent.
3. Board committees may not exercise authority over the Superintendent or staff. Any direction to the Superintendent related to a committee recommendation must come from the full Board.

D. OPEN MEETINGS LAW

All committees of the Board are public bodies within the meaning of the North Carolina Open Meetings Law and are subject to all requirements of that law pertaining to notice, closed sessions, minutes, voting and penalties (see policy 2320, Compliance with the Open Meetings Law). All Board committee meetings are open to the public, except as otherwise provided by law.

Legal References: G.S. 115C-36; 143-318.9 *et seq.*

Cross References: Compliance with the Open Meetings Law (policy 2320), Closed Sessions (policy 2321)

Adopted: