

Health Equity Experts in Professional Training, Capacity Building and Systems Change

Health Research, Inc (HRI), a not-for-profit corporation, seeks to identify a panel of up to three individuals or organizations who will be positioned to support the emerging efforts of the NYS Department of Health AIDS Institute's (AI) Health Equity Unit. Applicants for this opportunity may be individual Consultants, public or private professional training organizations, or Limited Liability Corporations (LLCs). The application process outlined below will establish project-based and hourly rates for different tasks and work products. HRI/AI will then establish contracts with selected applicants on an as needed basis as projects need to be completed and funding is available.

Background:

The NYSDOH AIDS Institute has established a Health Equity Unit to promote health equity and racial justice within the AIDS Institute and among its network of funded providers and community partners. The Health Equity Unit is tasked with developing training curricula, facilitating conversations about racism and health equity, delivering training to AIDS Institute staff, building organizational capacity of the AIDS Institute, training health and human services providers, promoting systems change in health and social services agencies, and promoting community collaborations to increase access to social determinants of health within priority communities. These efforts seek to promote racial justice and systems change to improve the capacity of NYS to reduce or eliminate health disparities as they pertain to HIV, HCV, sexual health, and drug user health.

Scope of Work

The AIDS Institute seeks to establish a panel of three individual consultants or organizations with expertise in health equity and racial justice. This application process seeks to establish project-based and hourly rates for deliverables that would be carried out for specific project periods within the larger timeframe of February 1, 2024 to June 30, 2026.

Application Format

(Maximum 3 pages, double spaced)

Provide brief responses to the following items:

1. Describe yourself or your agency, its mission and scope of operations.
2. Complete the Expertise Matrix to identify the health equity topics and tasks that you would like to be deemed eligible to carry out.
3. Provide an example of a relevant work product that you completed. Include any evaluation data, feedback or customer satisfaction.
4. Describe your level of availability to take on tasks outlined in this advertisement.

Provide resumes that clearly describe the experience and qualifications of staff (not counted in page total).

Please submit all questions and responses to this advertisement to Louise Square at hivet@health.ny.gov by November 30, 2023.

Expertise Matrix

Area of Work	Experience Level	Hourly Rate – Individual	Hourly Rate – Team of 2	Project Rate
Develop an interactive training curriculum for a two-hour <u>virtual</u> training addressing a health equity and racial justice topic (for example: Cultural Humility in the Workplace; Promoting a Stigma Free Workplace; Eliminating Micro/Macro Aggression in the Workplace; Creating High Functioning Diverse Teams Towards and Antiracist Organization Managing Implicit Bias; Supervising for Staff Growth, etc.)	Extensive _____ (more than 4 related projects completed) Moderate _____ (at least 2 related projects completed) Minimal _____ (1 or fewer related projects completed)			
Deliver a virtual interactive two-hour training that you developed to address a health equity and racial justice topic	Extensive _____ (more than 4 related projects completed) Moderate _____ (at least 2 related projects completed) Minimal _____ (1 or fewer related projects completed)			
Develop an interactive training curriculum for a two-hour <u>in-person</u> training addressing a health equity topic	Extensive _____ (more than 4 related projects completed) Moderate _____ (at least 2 related projects completed) Minimal _____ (1 or fewer related projects completed)			
Deliver an <u>in-person</u> interactive two-hour training that you developed. (do not include travel expenses – these will be calculated separately based on approved state rates for each location)	Extensive _____ (more than 4 related projects completed) Moderate _____ (at least 2 related projects completed) Minimal _____			

Area of Work	Experience Level	Hourly Rate – Individual	Hourly Rate – Team of 2	Project Rate
	(1 or fewer related projects completed)			
Facilitate a virtual 60-minute discussion on a racial justice topic	Extensive _____ (more than 4 related projects completed) Moderate _____ (at least 2 related projects completed) Minimal _____ (1 or fewer related projects completed)			
Provide systems change capacity building assistance to support AIDS Institute internal policies and practices	Extensive _____ (more than 4 related projects completed) Moderate _____ (at least 2 related projects completed) Minimal _____ (1 or fewer related projects completed)			
Provide systems change capacity building assistance to a health facility or community-based organization	Extensive _____ (more than 4 related projects completed) Moderate _____ (at least 2 related projects completed) Minimal _____ (1 or fewer related projects completed)			
Provide systems change capacity building assistance to a collection of agencies located in a priority community	Extensive _____ (more than 4 related projects completed) Moderate _____ (at least 2 related projects completed) Minimal _____ (1 or fewer related projects completed)			