

St. Paul's United Methodist Church
CHURCH ORGANIST/CHOIR DIRECTOR
Job Description

Principal Function

The Church Organist is a committed Christian who provides organ music and accompaniment for scheduled worship services and other activities in support of the music ministry of the church. Having a pivotal role in the musical life of the church, this individual is a strong team player, being a full partner with the ministerial staff of St. Paul's United Methodist Church.

Job Description

This year-round position is defined as salary (no overtime pay), restricted part time. Expectation of attendance is for Sunday worship services, and other special services, including (but not limited to) Advent, Christmas, Lent and Easter. The work is done cooperatively with Pastor who retains ultimate responsibility for the music ministry of the church and as such provide the necessary dialogue and management on a day-to-day basis for the Organist.

Job Requirements

1. A disciple of Jesus Christ, committed to growing in faith through practicing the spiritual disciplines of prayer, Scripture study, worship participation, and service at and beyond St. Paul's United Methodist Church.
2. Experience in church worship, with both organ and other music and hymnody (understanding and familiarity with blended worship preferred).
3. Flexibility to play in blended style services that include all types of worship music.
4. Knowledge of the instrument sufficient to play hymns, songs, and anthem accompaniments. Ability to sight-read and improvise is desired.
5. High degree of competence on organ, and the ability to accompany groups and individuals.

6. Knowledge of basic music theory and ability to perform simple transpositions or harmonizations.
7. Willingness to rehearse sufficiently to maintain a high quality of music.
8. Sensitivity and the ability to interact with a variety of people.
9. Ability to take direction and work as a team member.
10. Ability to communicate well and in a friendly manner with the church leadership, church choir and orchestra, and members of the congregation.
11. The Organist is accountable to the Worship Committee and the Pastor of the church.

Responsibilities:

1. Support the church's worship environment through the well-prepared execution of music presented by soloists, special music groups.
2. Serve as accompanist for the Choir in regular and special rehearsals and performances as assigned.
3. Facilitate congregational singing and worship through the excellent execution of hymns and other songs.
5. Plan, select, and prepare preludes, postludes and offertories, according to the needs of the worship services.
6. Serve as accompanist for soloists, special music groups when needed.
7. Maintain an accurate account of organ needs and maintenance, and notify the Pastor and Trustees.
8. Assist the Pastor in finding a substitute for Sundays when not available.