Merit-based Incentive Payment System (MIPS)

2022 Targeted Review Guide

Quality Payment
PROGRAM

Table of Contents

Purpose: The purpose of this guide is to describe what a targeted review is, provide step-by-step instructions on how to complete the request form, and explain what to do after submitting your request.

How to Use This Guide

How to Use This Guide

Table of Contents

The table of contents is interactive. Click on a chapter in the table of contents to read that section.

You can also click on the icon on the bottom left to go back to the table of contents.

Purpose: This guide was prepared for informational purposes only and is not intended to grant rights or impose obligations. The information provided is only intended to be a general summary. It is not intended to take the place of the written law, including the regulations. We encourage readers to review the specific statutes, regulations, and other interpretive materials for a full and accurate statement of their contents.

This guide captures images of the process for opting-in or voluntarily reporting. The information captured in the screenshots may not be the exact language, workflow, or design that was finalized in the system.

Hyperlinks

Hyperlinks to the Quality Payment Program website are included throughout the guide to direct the reader to more information and resources.

Introduction

Introduction

What Is a Targeted Review?

Targeted review is the process through which Quality Payment Program (QPP) participants can request that the Centers for Medicare & Medicaid Services (CMS) review the calculation of their 2024 MIPS payment adjustment factor(s) and, if applicable, their additional MIPS payment adjustment factor for exceptional performance.

Once 2024 MIPS payment adjustment factor(s) are released, you have **60 days** to request a targeted review for the 2022 calendar year.

> The last day you can submit a targeted review for the 2022 performance year is **October 9, 2023**.

While you have 60 days to complete your request, you should request a targeted review **as soon as possible** if you identify an error with your MIPS final performance feedback and MIPS payment adjustment factor(s). This will help ensure that the correct payment adjustment is applied to your claims from the start of the 2024 payment year.

Introduction

Where Is the Targeted Review Application Located?

You can access the Targeted Review application by signing in to the QPP website. You need a **Healthcare Quality Information System (HCQIS) Access Roles and Profile (HARP) account** to sign in and access the Targeted Review application.

> Visit the QPP Access User Guide (ZIP, 4.1 MB) for instructions on how to create a HARP account. For additional information on HARP, check out the HARP FAQs.

Who Can Request a Targeted Review?

You can request a targeted review if you're a(n):

- MIPS eligible clinician

- Group

- Virtual group

- Alternative Payment Model (APM) participant (individual clinician, group, APM Entity (including a Shared Savings Program Accountable Care Organization [ACO]))

> Third party intermediaries and designated support staff can submit a targeted review on behalf of program participants.

Introduction

What Can I Request a Targeted Review for?

As described in section 1848(q)(13)(A) of the Social Security Act, targeted review is limited to the calculation of the MIPS payment adjustment factor(s). You may request a targeted review if you find an error with your **2024 MIPS payment adjustment factor(s)** and associated **2022 MIPS performance feedback**.

While this isn't a comprehensive list, the following are examples of circumstances for which you may wish to request a targeted review.

- Your performance data was submitted under the incorrect Taxpayer Identification Number (TIN) or National Provider Identifier (NPI).

- You qualified for performance category reweighting because of a special status designation, Promoting Interoperability Hardship Exception, or Extreme and Uncontrollable Circumstances Exception that was incorrectly applied.

What Can't I Request a Targeted Review for? (Continued)

There are statutory limitations on administrative and judicial review as described in section 1848(q)(13)(B) of the Social Security Act. As such, there will be no targeted review of the following:

- The methodology used to establish the amount of the MIPS payment adjustment factor, the amount of the additional MIPS payment adjustment factor, and the determination of such amounts.

- The establishment of the performance standards and the performance period.

- The identification of measures and activities specified for a MIPS performance category and information made public or posted on Medicare Care Compare.

- The developed methodology used to calculate performance scores and the calculation of such scores, including the weighting of measures and activities under such methodology.

> A targeted review request for any of these reasons will be denied.

See the following page for examples of **valid and invalid targeted review requests**.

Introduction

Examples of Valid and Invalid Targeted Review Requests

Valid Reasons to Request a Targeted Review	
Denominator Reduction	"I submitted all of the quality measures available to me, but my denominator wasn't reduced."
Incorrect TIN/NPI	"My data was submitted under the wrong TIN or NPI."
Special Status Designation	"I have a special status that isn't reflected in my performance category score."
Incorrectly Scored with an Approved Hardship Exception	"I was scored in the [Promoting Interoperability] performance category but was approved for reweighting through a MIPS Promoting Interoperability Hardship Exception application."
QP Designation	"I was identified as a Qualifying APM Participant (QP), but I'm not a participant in an Advanced APM."
Missing Final Score	"My APM Entity reported the APP, but I didn't receive a final score associated with my APM Entity."
Invalid Reasons to Request a Targeted Review	
Final Score and Payment Adjustment Location	"I want to know where I can find my final score and payment adjustment."
Low Payment Adjustment	"I want to know why my payment adjustment is so low."
Historical Benchmark	"I disagree with the historical benchmark used to determine my measure's score."
Misunderstanding of Scoring Policy	"I am confused about the scoring policy used to calculate my measure scores and final score."
Score Change	"My scores have changed since the submission period."
APM Incentive Payment Calculation	"My APM Incentive Payment was calculated incorrectly."

> Have you experienced an issue with your data? Issues related to inaccurate, unusable, or otherwise compromised data don't fall under the scope of a targeted review and will be denied. If you're requesting performance category reweighting because of inaccurate, unusable, or otherwise compromised performance data, contact the QPP Service Center.

Before You Begin

Before You Begin

Overview

To prepare for the targeted review process, you should:

❑ **Identify who will request the targeted review**

- The targeted review request will be accessible by the person who submits the request ("submitter") and those whom the submitter adds as "additional staff members."

❑ **Obtain or access your HARP account**

- You must have a HARP account to complete and submit a targeted review request.

    o **New Users:** Register for QPP to obtain your HARP credentials.

    o **Returning Users:** Confirm that you can sign in to QPP with your HARP credentials.

    o If you're a Shared Savings Program ACO's QPP Security Official or QPP Staff User contact in the ACO Management System (ACO-MS), then you can sign in to the QPP website using your ACO-MS username and password.

❑ **Gather identifying information and supporting documentation**

- Collect the clinician, group, virtual group, or APM participants' identifying information

    o **Clinician** – NPI and associated practice's legal practicing name.

> You don't need a specific role (for example, security official) for your organization to submit a targeted review request.

    o **Group** – The practice's TIN and legal practicing name.

    o **Individual clinician, group, or APM Entity participating in an APM** – APM Entity identification number (ID).

    o **Approved virtual group** – Virtual Group ID.

- Collect any documentation that supports your targeted review request. **If possible, attach supporting documentation with your initial request.** Supporting documentation may include, but isn't limited to:

    o Extracts from the MIPS eligible clinician's Electronic Health Record (EHR)

    o Copies of performance data provided to a third party intermediary by the clinician or group

    o Copies of performance data submitted to CMS

    o QPP Service Center case numbers

    o Signed contracts or agreements between a clinician/group and a third party intermediary

    o Proof of your APM participation

> Documentation **may vary** based on the circumstances of the targeted review request.

How to Request a Targeted Review
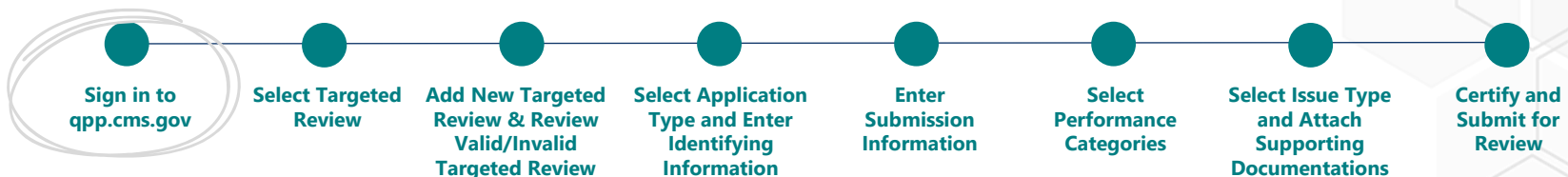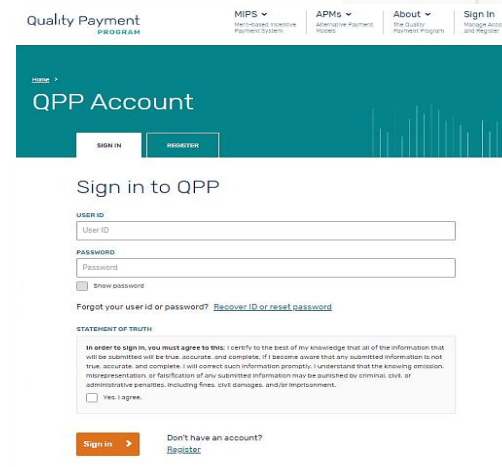
How to Request a Targeted Review

Overview

This section of the guide provides step-by-step instructions on how to complete the Targeted Review Request application located within your **QPP account** on the QPP website.

Please note that if you are a Shared Savings Program ACO's QPP Security Official or QPP Staff User contact in the ACO Management System (ACO-MS), then you can sign in to the QPP website using your ACO-MS username and password. For guidance on how to add the QPP Security Official and QPP Staff User contacts to an ACO in ACO-MS, please refer to the ACO-MS User Access and ACO Contents Tip Sheet.

Step 1: Sign in to your QPP account using your HARP credentials on the QPP website.

- **Don't have a HARP account?** Register for QPP to obtain your HARP credentials.

- **Forgot your user ID or password?** Recover your HARP credentials.

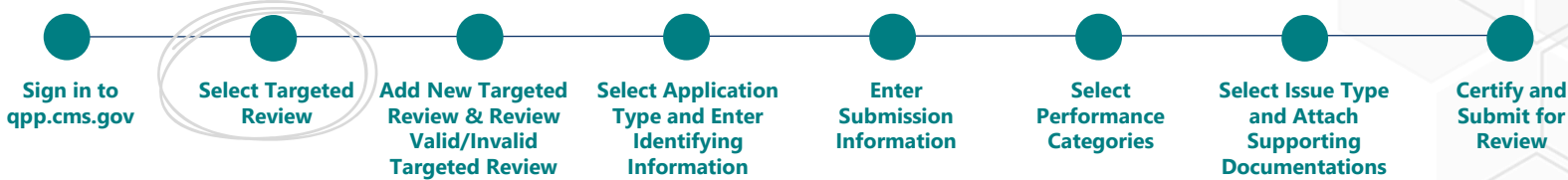- **Looking for more information about HARP?** See the HARP FAQs.

| Sign in to qpp.cms.gov | Select Targeted Review | Add New Targeted Review & Review Valid/Invalid Targeted Review | Select Application Type and Enter Identifying Information | Enter Submission Information | Select Performance Categories | Select Issue Type and Attach Supporting Documentations | Certify and Submit for Review |

How to Request a Targeted Review

Step 2: Select Targeted Review

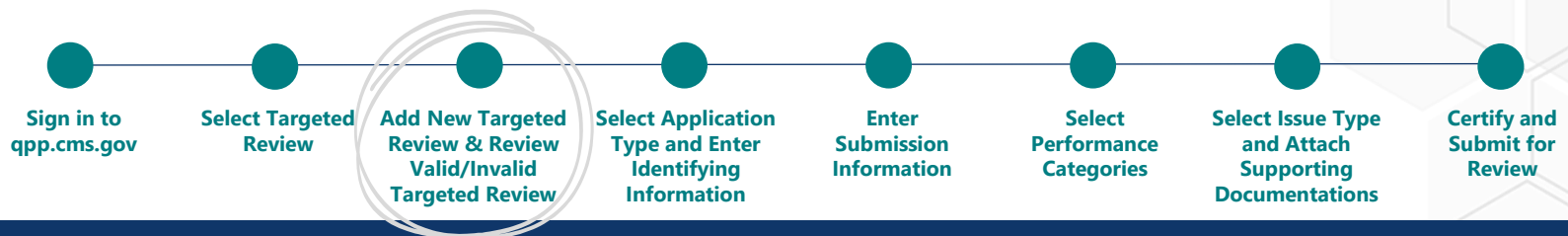Select **Targeted Review** from the left-hand navigation pane.

How to Request a Targeted Review

Step 3a: Add New Targeted Review

On the Targeted Review Progress Summary page, select + **Add New Targeted Review** to create a new Targeted Review application.

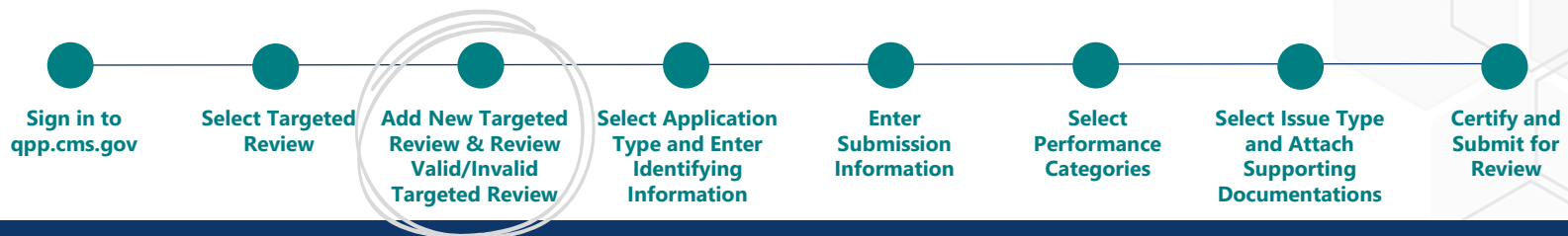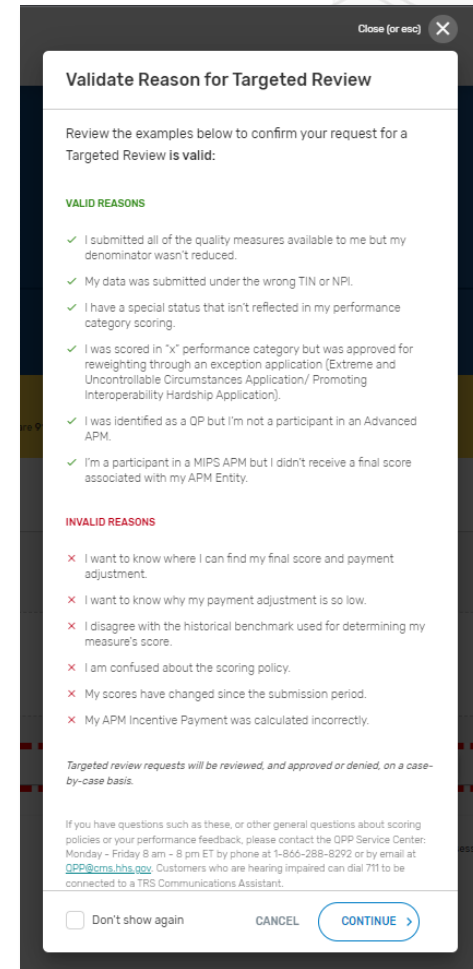Select + **Add New Targeted Review** to create a new request

How to Request a Targeted Review

Step 3b: Valid and Invalid Targeted Review Examples

Review the list of valid and invalid targeted review examples, then select **continue**.

Validate Reason for Targeted Review

Review the examples below to confirm your request for a Targeted Review **is valid:**

VALID REASONS

✓ I submitted all of the quality measures available to me but my denominator wasn't reduced.

✓ My data was submitted under the wrong TIN or NPI.

✓ I have a special status that isn't reflected in my performance category scoring.

✓ I was scored in "x" performance category but was approved for reweighting through an exception application (Extreme and Uncontrollable Circumstances Application/ Promoting Interoperability Hardship Application).

✓ I was identified as a QP but I'm not a participant in an Advanced APM.

✓ I'm a participant in a MIPS APM but I didn't receive a final score associated with my APM Entity.

INVALID REASONS

✕ I want to know where I can find my final score and payment adjustment.

✕ I want to know why my payment adjustment is so low.

✕ I disagree with the historical benchmark used for determining my measure's score.

✕ I am confused about the scoring policy.

✕ My scores have changed since the submission period.

✕ My APM Incentive Payment was calculated incorrectly.

Targeted review requests will be reviewed, and approved or denied, on a case-by-case basis.

If you have questions such as these, or other general questions about scoring policies or your performance feedback, please contact the QPP Service Center: Monday – Friday 8 am – 8 pm ET by phone at 1-866-288-8292 or by email at QPP@cms.hhs.gov. Customers who are hearing impaired can dial 711 to be connected to a TRS Communications Assistant.

☐ Don't show again   CANCEL   CONTINUE ›

Sign in to qpp.cms.gov — Select Targeted Review — **Add New Targeted Review & Review Valid/Invalid Targeted Review** — Select Application Type and Enter Identifying Information — Enter Submission Information — Select Performance Categories — Select Issue Type and Attach Supporting Documentations — Certify and Submit for Review

How to Request a Targeted Review
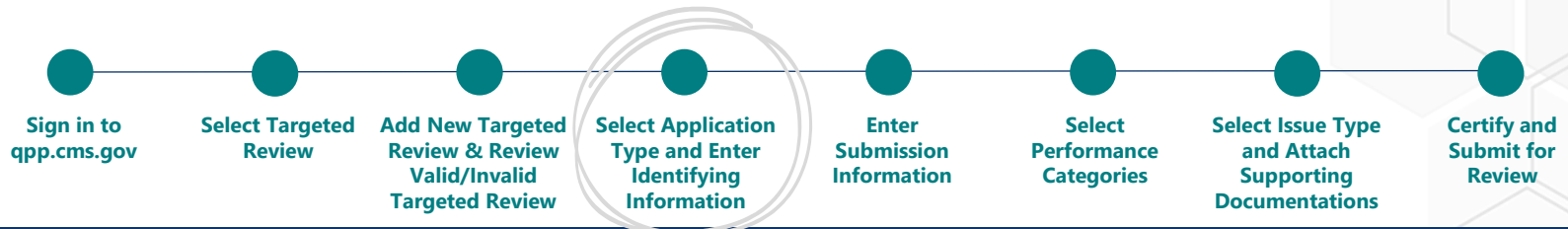
Step 4a: Select Application Type

Select **the application type** that aligns with **how your data was submitted**[1] to MIPS for the 2022 calendar year. Then select **Save & Continue**.

See the following page for more information on each application type and the required identifying information.

Add New Targeted Review

Close (or esc) ✕

Application Type *

◯ Individual   ◯ Virtual Group

◯ Group

◯ APM Entity

CANCEL   SAVE   SAVE & CONTINUE ›

Select **Save** if you want to save your progress and complete your application later.

[1]There are circumstances under which you'll request your targeted review at a different level than how your data was submitted. These circumstances include, but aren't limited to, requesting a targeted review of an eligible clinician's MIPS eligibility or eligibility to be scored under the APM Performance Pathway (APP).

Sign in to qpp.cms.gov — Select Targeted Review — Add New Targeted Review & Review Valid/Invalid Targeted Review — Select Application Type and Enter Identifying Information — Enter Submission Information — Select Performance Categories — Select Issue Type and Attach Supporting Documentations — Certify and Submit for Review
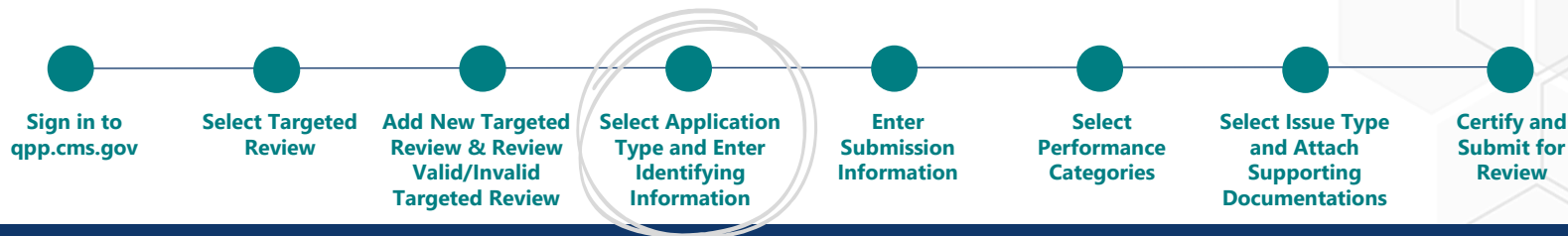
How to Request a Targeted Review

Step 4b: Provide Identifying Information

Enter the required **identifying information** based on which application type you choose. Each application type requires a different type of identifying information (for example, individual – NPI; group – TIN).

Note: You have the option to create a name (personal reference only) for your request by clicking the pencil icon next to your request on the **Targeted Review Progress Summary** page.
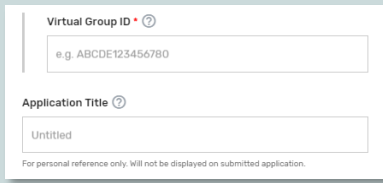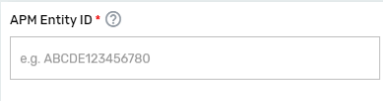
Application Type	Select if you're...	You will be asked to provide the following identifying information...
Individual	• Requesting a targeted review of the final score received from **individual** participation • A MIPS eligible clinician who participated in MIPS **individually** by submitting data under your unique TIN/NPI combination. • Requesting a targeted review of a clinician's **MIPS eligibility**.	Clinician NPI * ⑦ e.g. 1234567890
Group	• Requesting a targeted review of the final score received from **group** participation. • A practice that participated in MIPS **as a group** by submitting aggregated data under a single TIN on behalf of all eligible clinicians in your practice.	Group TIN * ⑦ e.g. 123456789

> Fields with a red asterisk (*) are required.

Sign in to qpp.cms.gov — Select Targeted Review — Add New Targeted Review & Review Valid/Invalid Targeted Review — **Select Application Type and Enter Identifying Information** — Enter Submission Information — Select Performance Categories — Select Issue Type and Attach Supporting Documentations — Certify and Submit for Review
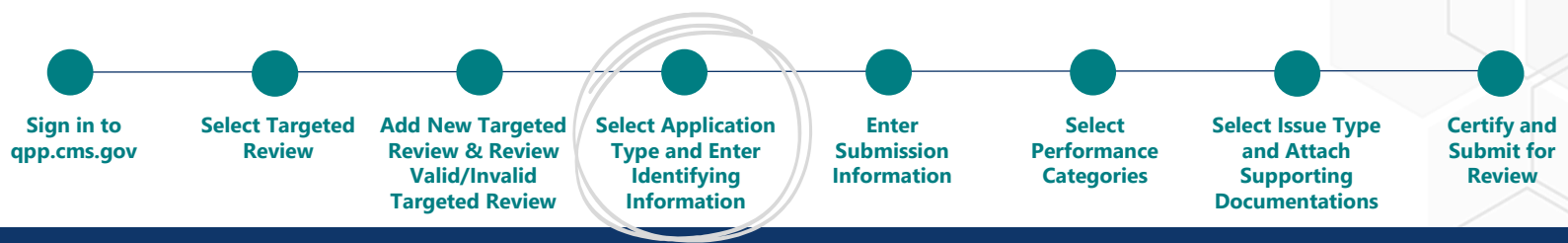
How to Request a Targeted Review

Step 4b: Provide Identifying Information (Continued)

Application Type	Select if you're...	You will be asked to provide the following identifying information...
Virtual Group	• Requesting a targeted review of the final score received from **virtual group** participation. • A part of an **approved virtual group** that participated in MIPS by submitting aggregated data under your virtual group ID on behalf of all TINs within the virtual group.	**Virtual Group ID** ＊ ⑦ e.g. ABCDE123456780 **Application Title** ⑦ Untitled For personal reference only. Will not be displayed on submitted application.
APM Entity	• Requesting a targeted review of the final score received from **APM Entity** participation. • An **APM Entity** that submitted data through the APP or traditional MIPS on behalf of all eligible clinicians in the entity. • An APM Entity requesting a targeted review of **the entity's Promoting Interoperability category score**.	**APM Entity ID** ＊ ⑦ e.g. ABCDE123456780

Fields with a red asterisk (*) are required.

Sign in to qpp.cms.gov → Select Targeted Review → Add New Targeted Review & Review Valid/Invalid Targeted Review → **Select Application Type and Enter Identifying Information** → Enter Submission Information → Select Performance Categories → Select Issue Type and Attach Supporting Documentations → Certify and Submit for Review

How to Request a Targeted Review

Step 5a: Submission Information – Individual, Group, Virtual Group, APM Entity Details

Verify the **prepopulated information** (for example, clinician's name, clinician type, group's name, etc.).

Note: The prepopulated information is pulled from the QPP Participation Status Tool using the identifying information (NPI, TIN, Virtual Group ID, APM ID) you entered during step 4.

The following screenshots demonstrate the Targeted Review application workflow for an individual.

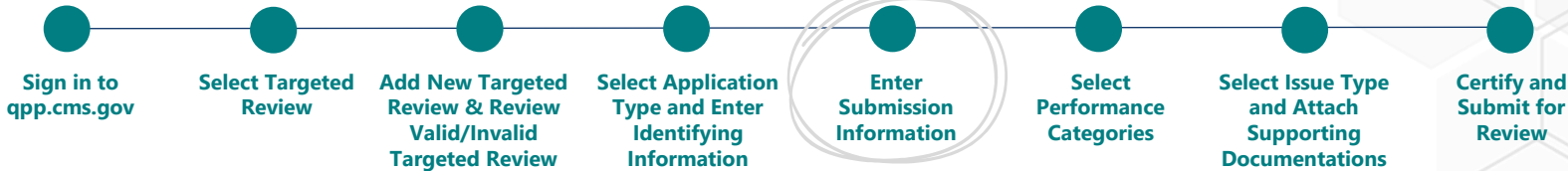You can update or correct identifying information or the application type.

Select the **reporting option** for this targeted review:
- Traditional MIPS (original reporting framework, where you select quality measures and improvement activities), or
- The APP (reporting framework with specified quality measures, only available to MIPS APM participants).

Enter the QPP Service Center ticket number related to your targeted review.

Safely save your progress and return later to complete your request.

2022 TARGETED REVIEW ID: 3672   **VIEW/ADD COMMENTS**
Scoring Org 18 Clinician 4 (Individual)
✓ All changes saved   **SAVE & CLOSE**

Submission Information
* Required

Individual Details

Clinician NPI	Clinician's Name	Clinician Type
0000217832 Change	Scoring Org 18 Clinician 4	Doctor of Medicine

Group Practice Name *
Select

Reporting Option? *
○ Traditional MIPS   ○ APM Performance Pathway (APP)

Service Desk Ticket Number (if applicable)
e.g. CS0606124 (Optional)

Select the applicable **group practice name** from the drop-down menu.

If the practice isn't listed, select **Not Listed** and enter the practice's TIN.

Sign in to qpp.cms.gov → Select Targeted Review → Add New Targeted Review & Review Valid/Invalid Targeted Review → Select Application Type and Enter Identifying Information → **Enter Submission Information** → Select Performance Categories → Select Issue Type and Attach Supporting Documentations → Certify and Submit for Review

How to Request a Targeted Review

Step 5b: Submission Information – Submitter Details

Enter your preferred **contact information** and **identify your relationship** with the party for whom you're requesting a targeted review.

Enter your **phone number** with or without dashes.

Note: You must enter a valid area code.

Enter the **email address** associated with your HARP account.

Note: If your email address has changed, please update your profile information within your HARP account.

Select the **relationship option** that best represents your relationship to the party requesting a targeted review.

Note: If you select **Other**, you'll be prompted to describe your relationship.

If you select **Registry / Qualified Clinical Data Registry (QCDR)**, we'll pull information from the party's API token.

2022 TARGETED REVIEW ID: 3672   **VIEW/ADD COMMENTS**

Scoring Org 18 Clinician 4 (Individual)   ✓ All changes saved   **SAVE & CLOSE**

Submitter Details

Contact Phone Number *
Phone Number
866-288-8292   Ext. (Optional)

Contact Email Address *
Email
qpp@cms.hhs.gov

Submitter/Third Party Intermediary Relationship *
Please specify ▲
Please specify
Clinician
Consultant
Physician Staff
Registry / QCDR
EHR Vendor
Other

Sign in to qpp.cms.gov — Select Targeted Review — Add New Targeted Review & Review Valid/Invalid Targeted Review — Select Application Type and Enter Identifying Information — **Enter Submission Information** — Select Performance Categories — Select Issue Type and Attach Supporting Documentations — Certify and Submit for Review

How to Request a Targeted Review

Step 5c: Submission Information – Additional Access

You can provide the email address(es) of additional staff or representatives who should receive notifications about the status of the request.

- If you enter an email address **that's associated with an individual's HARP account**, that person will be able to access the Targeted Review application and receive notifications about the status of the request when they sign in with their HARP credentials on the [Quality Payment Program website](#).

- If you're submitting an application on behalf of an individual, group or virtual group, users with access to the practice or virtual group on the [Quality Payment Program website](#) will be able to access the application **only** if you add the email associated with their HARP account.

Enter **additional staff** member email addresses separated by a comma.

2022 TARGETED REVIEW ID: 3672 **VIEW/ADD COMMENTS**

Scoring Org 18 Clinician 4 (Individual)

✓ All changes saved   **SAVE & CLOSE**

Additional Access

Additional Staff Access Email(s) ⓘ

[Enter email address(es)]

Hit enter/comma after each entry to add multiple

Sign in to qpp.cms.gov — Select Targeted Review — Add New Targeted Review & Review Valid/Invalid Targeted Review — Select Application Type and Enter Identifying Information — **Enter Submission Information** — Select Performance Categories — Select Issue Type and Attach Supporting Documentations — Certify and Submit for Review
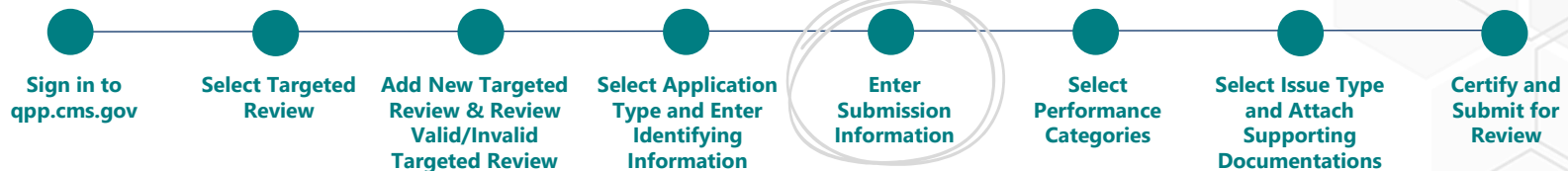
How to Request a Targeted Review

Step 6: Performance Categories

Select the **performance categories** that were affected by the issue(s) you experienced.

Allows those who are connected with, and who have a role in, the organization to easily **access your final scores and performance feedback**.

Select any affected **performance categories**.

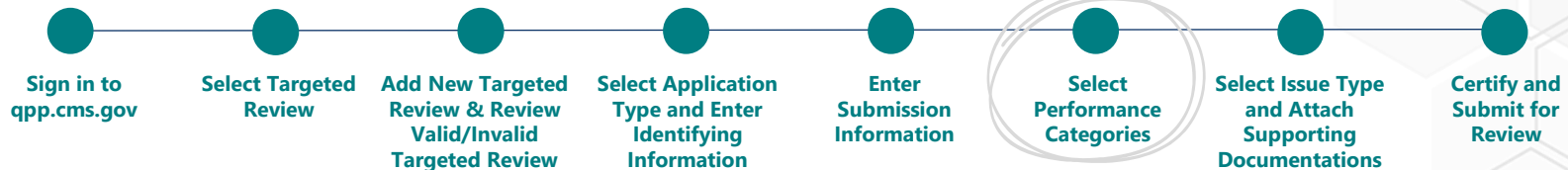2022 QPP TARGETED REVIEW ID: 18396   **VIEW/ADD COMMENTS** | **ACTIVITY LOG**

Individual

Performance Categories

Select which Performance Categories were affected by your issue.

View Current Performance Feedback Scores ⤢

Performance Categories *

☐ Quality ⓘ

☐ Improvement Activities ⓘ

☐ Promoting Interoperability ⓘ

☐ Cost ⓘ

☐ Additional Awarded Bonus Points ⓘ

Sign in to qpp.cms.gov — Select Targeted Review — Add New Targeted Review & Review Valid/Invalid Targeted Review — Select Application Type and Enter Identifying Information — Enter Submission Information — Select Performance Categories — Select Issue Type and Attach Supporting Documentations — Certify and Submit for Review

How to Request a Targeted Review

Step 7a: Issue Type Selection

Select the applicable **issue type(s)** that best describe the issue(s) you identified with your 2024 payment adjustment factor(s) and associated 2022 final performance feedback. Then provide a **detailed explanation** of the issue(s) you identified.

Select applicable **issue type(s)**.

Provide a **detailed explanation** of the issue(s) you experienced.

Sign in to qpp.cms.gov

Select Targeted Review

Add New Targeted Review & Review Valid/Invalid Targeted Review

Select Application Type and Enter Identifying Information

Enter Submission Information

Select Performance Categories

Select Issue Type and Attach Supporting Documentations
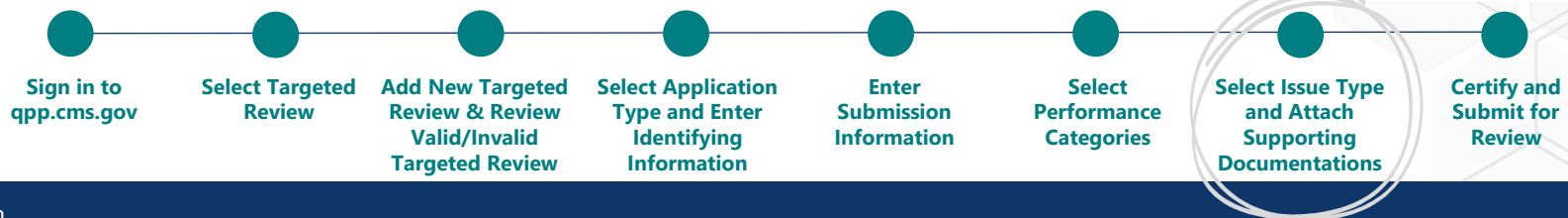
Certify and Submit for Review
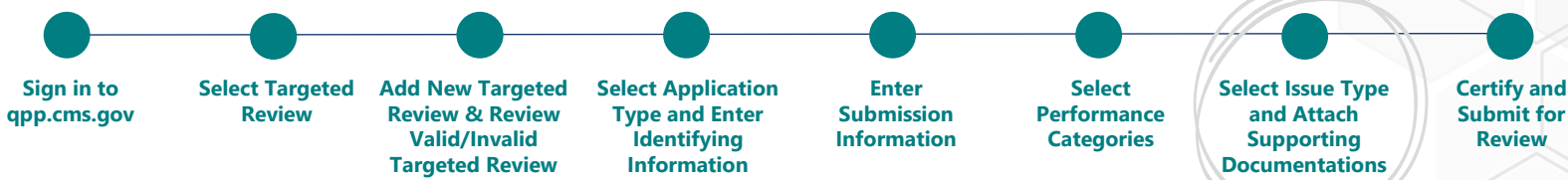
How to Request a Targeted Review
Step 7a: Issue Type Selection (Continued)

Examples of each issue type are described in the table below. This isn't an exhaustive list.

Issue Type	Example
Submission	Your practice reported to MIPS as a group, and your vendor included the wrong TIN in the file they submitted to MIPS on your behalf.
Eligibility and/or Special Status Determination(s)	You're a hospital-based MIPS eligible clinician which qualifies you for automatic reweighting of the Promoting Interoperability performance category to 0%. When looking at your 2022 MIPS performance feedback, you see that the Promoting Interoperability performance category wasn't reweighted.
Extreme and Uncontrollable Circumstances	Your practice was approved for reweighting in all performance categories through a MIPS extreme and uncontrollable circumstances exception application. When looking at your group's 2022 MIPS performance feedback, you see that your group was scored in performance categories for which no data was submitted.
Measure/Activity Issues	You're a part of a small practice of speech-language pathologists that reported to MIPS as a group. Your group submitted quality performance data on the 3 measures in the Speech-Language Pathology specialty measure set, and the quality performance category score denominator should have been lowered to 30 points, reflecting the 3 quality measures available. When looking at your group's 2022 MIPS performance feedback, you identified that your quality performance category score denominator wasn't lowered.
General/Additional Issues	You're a MIPS eligible clinician who qualified for quality improvement scoring. When looking at your 2022 MIPS performance feedback, you see that you didn't receive points for improvement scoring in your quality performance category score.

Sign in to qpp.cms.gov → Select Targeted Review → Add New Targeted Review & Review Valid/Invalid Targeted Review → Select Application Type and Enter Identifying Information → Enter Submission Information → Select Performance Categories → Select Issue Type and Attach Supporting Documentations → Certify and Submit for Review

How to Request a Targeted Review

Step 7b: Attach Supporting Documentation

Attach your **supporting documentation** to your Targeted Review application. Then select **Submit for Review**.

Supporting information may include, but isn't limited to:

- Extracts from the MIPS eligible clinician's EHR.

- Copies of performance data provided to a third party intermediary by the clinician or group.

- Copies of performance data submitted to CMS.

- QPP Service Center case numbers.

- Signed contracts or agreements between a clinician/group and a third party intermediary.

- Proof of your APM participation.

- Partial QP election forms.

> You don't need to encrypt your supporting documentation that contains personally identifiable information (PII) or personal health information (PHI) because the targeted review application is within your secure QPP account on the **QPP website**.

If available, please attach any supporting documentation that may support your claim.

Drag & Drop
files to attach or **browse**
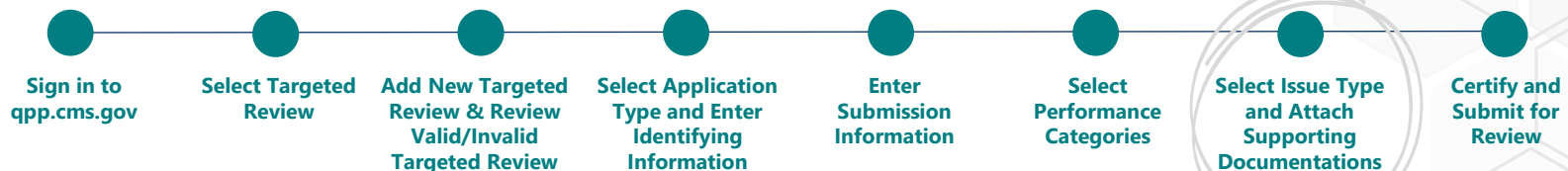(.pdf, .jpg, .jpeg, .png, .doc, .docx, .xls, .xlsx, .msg)

WITHDRAW **SUBMIT FOR REVIEW >**

Please attach any available **documentation** that may support your claim. Use the Drag & Drop feature or browse your computer to locate and applicable upload files.

Select **Submit for Review** once you have completed your request and are satisfied with it.

Don't have your supporting documentation yet? Check out your options on the following page.

Sign in to qpp.cms.gov — Select Targeted Review — Add New Targeted Review & Review Valid/Invalid Targeted Review — Select Application Type and Enter Identifying Information — Enter Submission Information — Select Performance Categories — Select Issue Type and Attach Supporting Documentations — Certify and Submit for Review
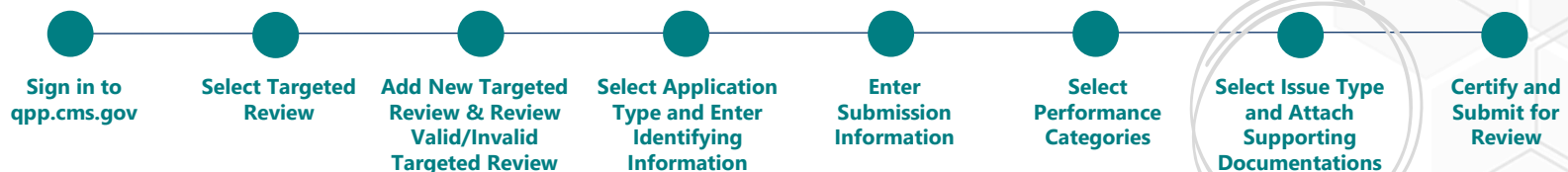
How to Request a Targeted Review

Step 7b: Attach Supporting Documentation (Continued)

We strongly recommend that you attach your supporting documentation to your Targeted Review application as soon as possible.

If your supporting documentation isn't available when you complete the application, you can:

- **Option 1**: Save your application progress, attach your supporting documentation, and then submit your targeted review.

- **Option 2**: Submit your application and use the Comments function to submit supporting documentation to the reviewer of your request.

> **Note:** If the reviewer of your targeted review requests supporting documentation, you'll have **30 days** to provide the requested documentation, or the targeted review request will be denied.

Sign in to qpp.cms.gov · Select Targeted Review · Add New Targeted Review & Review Valid/Invalid Targeted Review · Select Application Type and Enter Identifying Information · Enter Submission Information · Select Performance Categories · Select Issue Type and Attach Supporting Documentations · Certify and Submit for Review

How to Request a Targeted Review

Step 8: Certify and Submit for Review

Read the disclosure. Then select **Certify & Submit**.

You can review a **summary** of your targeted review to confirm all entries are correct. If an update is needed, select **Close** and make necessary updates on the previous page.

You can also **export** your targeted review as a PDF.

Certify and Submit for Review

Submission Summary   EXPORT (PDF)

General Notice

No Quality Payment Program Targeted Review may be granted unless this application is completed.

Disclosures

Submission of this Targeted Review Application is voluntary. Failure to provide sufficient information to identify the clinician or group may result in processing delays or denial of the Targeted Review Application. A Targeted Review Application may also be delayed or denied due to insufficient information regarding the nature of the request to review the calculation of the MIPS payment adjustment factor under section 1848(q)(6)(A) of the Act and, as applicable, the calculation of the additional MIPS payment adjustment factor under section 1848(q)(6)(C) of the Act applicable to such MIPS eligible clinician or group for a year.

Certification of Clinician

I certify that the information contained in this Targeted Review Application is true, accurate, and complete to the best of my knowledge, information, and belief. If I become aware that any information contained in this application is not true, accurate, and complete, I will inform CMS promptly. I understand that:

- The Targeted Review Application for the Quality Payment Program that I requested may result in a change in the amount the clinician will be paid from Federal funds.
- By filing the Targeted Review Application, I am submitting information that will be used to assess a claim for Federal funds.
- Any person who knowingly files a statement of claim containing any false, incomplete, or misleading information, may be guilty of a criminal act punishable under Federal and state law and may be subject to civil penalties

I hereby agree to keep all records required related to this Targeted Review Application and to furnish them upon request by the Department of Health and Human Services, or a contractor acting on its behalf.
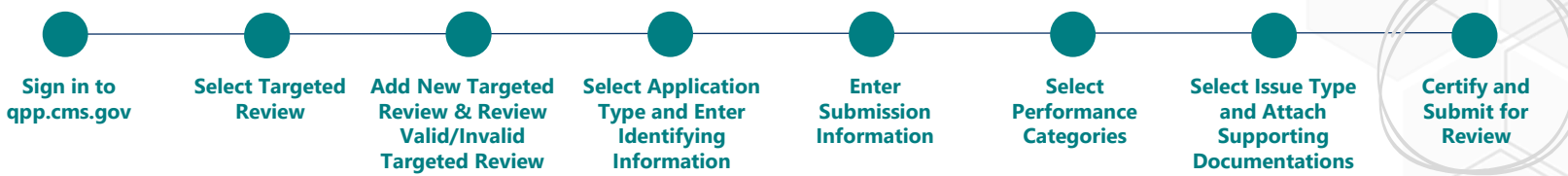
Certification of Submitter Working on Behalf of Clinician(s)

By submitting this Targeted Review Application, I am certifying that the details entered are correct to the best of my knowledge. Furthermore, I am submitting this request as if I physically signed and submitted a hard copy of this form.

CLOSE   CERTIFY & SUBMIT >

Certify that you **read the disclosure** and then submit your request.

Sign in to qpp.cms.gov — Select Targeted Review — Add New Targeted Review & Review Valid/Invalid Targeted Review — Select Application Type and Enter Identifying Information — Enter Submission Information — Select Performance Categories — Select Issue Type and Attach Supporting Documentations — Certify and Submit for Review

# How to Request a Targeted Review

Receive Confirmation Notification

Once your request is complete, you'll be brought back to the **Targeted Review Progress Summary** page. You'll see a **pop-up message** confirming that you successfully submitted your review.

Pop-up confirmation message.

You'll also receive a confirmation email notifying you that your application was successfully received.
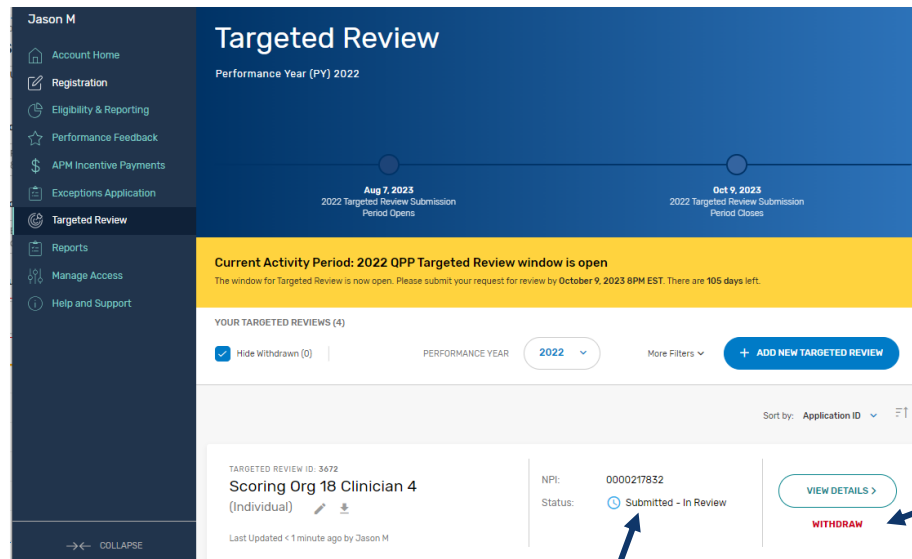
Withdraw your request before it's approved/ denied.

Note: You can't reinstate a withdrawn request. You'll need to submit a new request.

The request status will appear as **Draft in Progress**, **Submitted – In Review**, **Approved**, **Denied**, or **Withdrawn**.

How to Request a Targeted Review

Receive Confirmation Notification (Continued)

Example of the **email confirmation** you receive upon a successful submission.

How to Monitor a Targeted Review

How to Request a Targeted Review

View Targeted Review Details

You can monitor all your targeted review requests for the 2022 performance year on the **Targeted Review Progress Summary** page. Select **View Details** for additional information about a specific request.

> Sign in to the **QPP website** regularly to stay updated on the status of your requests and any communications you receive from the reviewer.

List of your targeted review requests.

You can rename your targeted review by clicking the **pencil icon**.

You can download a copy of your targeted review by clicking **Download PDF**.

Select + **Add New Targeted Review** to create another request.

Select **View Details** to view information on your request and to communicate with the reviewer who is evaluating your request.
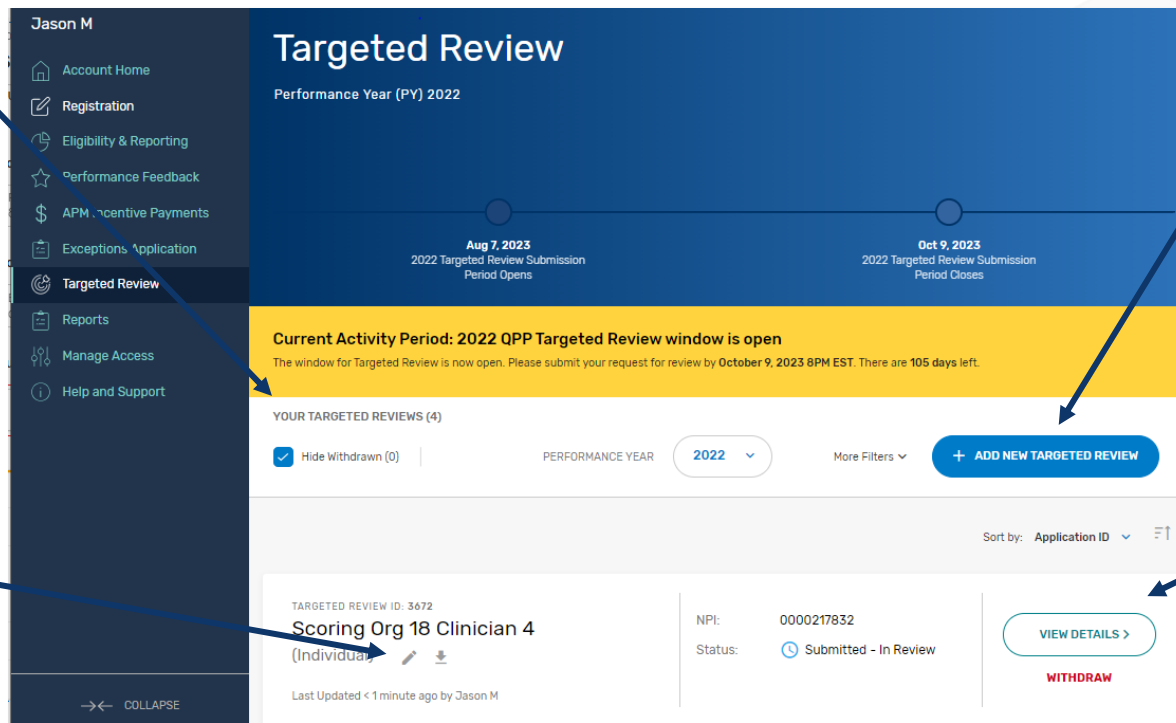
How to Request a Targeted Review

Communicate with Reviewer

Select **View Details** and use the **Comments** function to **communicate with the reviewer** and submit **supporting documentation** for your request.

> **Important Note**: Use the Comments function to communicate with the reviewer about your request instead of contacting the QPP Service Center. You'll receive an email notification if a comment has been added by your reviewer.

Helpful Hint: Sign in regularly to ensure that you're staying current with your targeted review status and communications from your reviewer.

2022 TARGETED REVIEW ID: 3672 **VIEW/ADD COMMENTS**

Scoring Org 18 Clinician 4 (Individual) ✏ ⬇

CLOSE

Submission Information

Status: 🕐 Submitted – In Review

COMMENTS(0)   + ADD NEW

### Individual Details

Clinician NPI	Clinician's Name	Clinician Type
0000217832	Scoring Org 18 Clinician 4	Doctor of Medicine

Select + **Add New** to communicate with the reviewer of your request.

Add Comment

B I U S̶ ☰ ☰ ☰ ☰ Normal ⇕

Start typing your comment...

📎 ATTACH FILES

CANCEL   SEND

Submit supporting documentation using **Attach Files**.

Frequently Asked Questions

Frequently Asked Questions

Do I need to submit a targeted review request for each clinician?

In general, you'll complete the targeted review request form at the level at which you (or those on whose behalf you're requesting a targeted review) participated and reported data to QPP for the 2022 performance year. However, under certain circumstances, you'll request a targeted review at a different level. For example, if you're requesting a targeted review of a clinician's MIPS eligibility or eligibility to receive a final score under the APM Performance Pathway (APP).

Example: If you reported for MIPS at the individual level, request an individual targeted review (application type = individual). If you reported at the group level, request a group targeted review (application type = group).

How long do I need to keep documentation regarding my targeted review?

You must retain all documentation associated with your targeted review request for 6 years from the end of the performance year. Therefore, for the 2022 performance year, you must retain your documentation through December 31, 2028.

When can I expect an outcome regarding my request?

We carefully evaluate each request on a case-by-case basis, along with the supporting documentation you provide. The length of time it takes to complete our evaluation will vary depending on the complexity of your request.

We encourage you to sign in to the QPP website regularly to view the status of your targeted review and to stay updated on communications with your reviewer. If you have questions about your request, click **View Details** and communicate with your reviewer via the comments pane.

In addition to monitoring your targeted review on the QPP website, you'll receive emails that confirm we received your targeted review request, that notify you about new comments added to your request, and that notify you about the outcome of your request.

Quality Payment
PROGRAM

Help, Resources, and Version History

Help, Resources, and Version History

Where Can I Get Help?

Contact the Quality Payment Program Service Center by email at QPP@cms.hhs.gov, by creating a QPP Service Center ticket, or by phone at 1-866-288-8292 (Monday-Friday, 8 a.m. - 8 p.m. ET).

- People who are deaf or hard of hearing can dial 711 to be connected to a TRS Communications Assistant.

Visit the Quality Payment Program website for other help and support information, to learn more about MIPS, and to check out the resources available in the Quality Payment Program Resource Library.

Help, Resources, and Version History

Additional Resources

QPP and the QPP Resource Library house fact sheets, measure specifications, specialty guides, technical guides, user guides, helpful videos, and more.

- 2022 How MIPS Eligibility is Determined

- 2022 Eligibility Determination Periods and Snapshots

- 2022 MIPS Eligibility and Participation User Guide (PDF, 1MB)

- 2022 MIPS Overview Quick Start Guide (PDF, 1MB)

- 2022 APM Performance Pathway (APP) Toolkit (ZIP, 3MB)

- 2022 Traditional MIPS Scoring Guide (PDF, 2MB)

Help, Resources, and Version History

Version History

If we need to update this document, changes will be identified here.

Date	Description
08/10/2023	Original Posting.