

Q&A for Summer Session Processing

1. Can a Graduate Student have overlapping appointments during the summer?

Depends –

- *Graduate Students on Spring Assistantship who will be appointed to a summer teaching assistantship (9970) or a summer PAP for teaching duties starting May 8th are allowed to overlap without an exception to policy.*
- *Summer Assistantship appointments cannot overlap without an exception to policy.*
- *Hourly positions above 5hrs per week cannot overlap with a summer assistantship without an exception to policy.*

2. If the graduate student is on student status for Fall, what hourly position do they qualify for during the summer?

The graduate student can be appointed to a student hourly position.

3. What is Student Status?

It means enrolled full time at Washington State University.

4. What is the difference between PAP and Hourly?

Period Activity Pay (PAP) is a method of fixed compensation for teaching or research duties when the student does not meet the summer assistantship criteria. An hourly position is when the graduate student performs duties directly related to the positions title and will receive an hourly compensation based on actual hours worked/recorded.

5. Does summer assistantships qualify for tuition waiver while the student is defending?

As long as the student is enrolled in at least 3 credits during one of the summer session blocks, the student will qualify for the tuition waiver.

6. Can PAP be more than 20 hours a week?

Yes, the student can work more than 20 hours a week.

7. Is there a requirement on funding type for a PAP? (state vs non-state funding)

No, there is no requirement on funding type for PAP.

8. Do we need offer letters attached?

We recommend offer letters be attached but it's not mandatory until summer 2024 for summer processing.

9. What is the ideal start date for Summer Session PAP?

The start date should be when the student starts providing services, which can be anytime during the summer. The earliest start date for teaching duties can be 05/08 (beginning of first summer session). The earliest start date for research and non-instructional duties can be 05/16 if on spring assistantship.

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10. Are comments necessary for Job Profile 0175 when paying with a PAP?

Please indicate in the comments section of job profile 0175 if position is due to teaching duties for a 05/08 start date.

11. Can a newly admitted Graduate Student be enrolled in 1 credit and still be appointed to a PAP?

Yes, new students can be on PAP while enrolled in 1 credit because they don't meet summer assistantship criteria.