Einstein General Membership Meeting Minutes

**Key Items and Decision:**

* Slate of officers for next year Voted in
* Budget for next year approved as it stands, with the idea of revisiting in the fall
* Financial Review committee appointed for August Financial Review
* Upcoming events include Egg Drop, International Night, and Family Picnic

May 12, 2022

1. **Emergency prep presentation by Cheryl Johnson and Brooke Gialopos**
2. **PTSA Meeting called to order at 7:06pm**
3. **Meeting Attendance** taken from Teams participants list
   1. Danielle Koberstein, Allyson Stark, Aspen White, Emilie Mytkowicz, Brooke Gialopsos, Gita, Jenn D, Jenn Downing, Jenny Mensching, Cheryl Johnson, Julie Akhter, Kelly O’Brien, Leslie Boyce, Lisa Vincent, Marcela Valdes, Yamile Wasslen, Christine Mar Chong,
4. **Meeting Minutes from January General Membership Meeting Approved and Moved to record**
5. **President’s Report:**
   1. Kelly Obrien: Egg drop update. The Fire department is very limited on options for dates. June 14 at 10am for one hour is the only option for the Egg drop. The closest firehouse does not have a ladder truck, so a truck from a farther firehouse. Time could work for Einstein. Field Day may happen the same day after lunch.
      1. Kelly will check if Parents can come view the egg drop event, and what the backup plan is if the fire department is called away
   2. Julie Akhter: First day school supplies fundraiser is live now. Fliers will be going home in the next week or so for that fundraiser.
6. **Nominating Committee and Elections**
   1. Slate of officers for 2022-23 school year
      1. For the office of Co-President: Kelly O’Brien
      2. For the office of Co-President: Julie Akhter
      3. For the office of Secretary: Holly Hall
      4. For the office of Treasurer: Yamile Wasslen
      5. For the office of VP Membership: Leslie Boyce
      6. For the office of VP Communications: Emilie Mytkowicz
      7. For the office of VP Fundraising: Lisa Vincent
      8. For the office of VP Enrichment: Ruchi Bhargava
      9. For the office of VP Family Events: Allyson Stark
      10. For the office of Co-VP Student Activities: Danielle Koberstein
      11. For the office of Co-VP Student Activities: Barbara Puk
      12. For the office of VP School Services/Volunteers: No Nominee
      13. Director of Advocacy: Marcela Valdés (appointed position, meaning you do not have a 2-year term limit)
   2. Jenn Downing makes a motion to approve this slate of officers for the 2022-23 school year. Allyson Stark Seconds the motion. All present are in favor of proposed slate of officers. Motion carries. Board is approved for next year.
7. **Treasurer Lisa Vincent** 
   1. Quarterly Treasurer’s Report
      1. Checking: $100,086.43
      2. CD: $6,504.08
      3. Money Market (Savings): $20,430.98
      4. PayPal Clearing Account : $4343.32
      5. Total: $131,364.81
   2. Larger expense this year: Curtis Ayer requested new mats for the gym this year.
   3. Note that Otterwear and Yearbook are not designed as fundraisers. PTSA serves as the money holder for these products.
   4. Nature Vision has been more utilized by teachers in the later part of the year.
   5. Changes in the Budget for next year:
      1. Fundraising: This year we minimized fundraising because we weren’t sure what would be able to be offered this year.
      2. Reflects a budget closer to the 2018 school year, but we now have more students at the school.
      3. Budget will be flexible as things we see what will be able to be done.
      4. Choir and Educational experiences are increased back to previous levels generally
   6. Budget is set to run in about $1300 over our income. We have enough in savings to cover this.
   7. Budget will be revisited in the October membership meeting.
   8. Lisa Vincent makes a motion to approve the budget for the 2022-23 school year as presented. Leslie seconds. Motion carries.
   9. Recommended that a budget item for fun run t-shirts be maintained
   10. Testing snacks budget will need an increase if the number of students remains high, and the cost of snacks remains high, and the need for individually wrapped packages is maintained.
       1. Lisa Vincent makes a motion to update the testing snacks budget to $675 total. Jenn Downing Seconds.
   11. Financial Review Committee: Great way to become familiar with the PTSA’s spending
       1. Yamile Wasslen, Jenn Downing, Emlie Mytkowicz, and Brooke Gialopsos appointed by the board for the August Financial Review. Review must take place after June
   12. Student council and safety patrol field trip, as requested by Mrs. Johnson. Buses now cost $500 each, and may need two. Use the Educational Experiences budget.
       1. PTSA provided a grant for $125 per grade level to assist in end of year festivities. Not a recurring expense for future years, but in lieu of class parties.
8. **Secretary Danielle Koberstein:** Please nominate for PTSA awards by June 1!
9. **VP Family Events: Allyson Stark**
   1. International Night will be both inside and outside coming up on May 19th.
      1. Individuals may need to bring their own tables for the booths.
      2. All parents who come to work on a booth can submit volunteer hours
   2. Food trucks will be coming for a family picnic event on June 4.
   3. Looking forward to doing more events next year, possible a parent chair for each event.
10. **VP Communications: Marcela Valdes**
    1. For the next Ottermail, we are missing a flier/ request for field day volunteers.
    2. Include a note about how to check or renew your volunteer status.
11. **Meeting adjourned at 8:24pm**