

**Minutes from the
Almira Township Planning Commission Meeting**

July 11, 2023

6:00 p.m.

Call to Order: Chairperson Ratajczak called the meeting to order at 6:03 p.m. at the Almira Townhall in the Village of Lake Ann.

Members Present: Ryan Ratajczak, Lori Florip, Duane Newman, Kurt Swartz, Shannon Jordan. Melisa Martin and Vince Edwards were excused.

Additions/Deletions to Agenda: None

Approval of Agenda: *Motion by Swartz*, supported by Florip, to approve the agenda as presented. All ayes, no nays, Martin and Edwards excused, motion passed.

Approval of Minutes: *Motion by Swartz*, supported by Florip, to approve the meeting minutes of June 6, 2023, as presented. All ayes, no nays, Martin and Edwards excused, motion passed.

Brief Public Comment: None

Zoning Administrator: Z/A Preston presented information regarding number of permits this year versus last year; number of single-family dwelling permits this year versus last year. Discussion took place with suggestions of what other information the Planning Commissioners would like to get from Z/A Preston which included a list of calls/complaints/concerns she had during the previous month. PC would also like to know how many accessory dwellings are in the township.

Township Board Representative: Township Board member Florip stated that the Board discussed Mistwood Greens, Master Plan, Township Landscaping, Various Committee/Board Appointments, Zoning Agreement, and Dunesville.

Zoning Board of Appeals Representative: Melisa Martin was excused.

Intergovernmental Representative: Vince Edwards, Lake Ann Village Council member was excused.

Conflict(s) of Interest: None

Guests: None

Old Business:

- A. Master Plan Review – Pending Township Board Approval:** Township Board waiting until August to see if 2020 Census information is available before moving forward with the Master Plan.
- B. Township Recreation Plan – Review:** It was reported that Tom Vinette, Chairperson of the Recreational Resources Committee, stated at the last Township Board meeting, that the Committee had not held a meeting due to not having a quorum. They will be working on updating the Recreation Plan with the suggestions from the Planning Commission.

C. Section 4.29: Utility Scale Solar Energy Systems - Discussion: Discussion took place. Z/A Preston would like to bring more information with draft language, to next month's meeting.

New Business:

A. Land Division & Non-Conforming Lot - Discussion: Z/A Preston gave information with discussion taking place. Consensus was to put this issue on next month's agenda and confirm who can change the Township's Land Division Ordinance.

B. Driveway Accessibility for Emergency Vehicles - Discussion: Z/A Preston would like to bring draft language back to next month's meeting.

Extended Public Comment: Connie and Matt Kroll; Gary Florip; all had questions about the Land Division Ordinance language.

Commissioner Comments: None

Chair Comments: Chairperson Ratajczak introduced new Planning Commissioner Shannon Jordan earlier in the meeting. Ryan thanked all for coming to the meeting.

Adjourn: Chairperson Ratajczak adjourned the meeting at 7:03 p.m.

Mary Dort, Recording Secretary