

2021 Local Evaluation Instrument

Contact Information

Agency Name

Primary Contact Information *

First Name *

Last Name *

Phone Number *

Email *

Title *

Backup Contact Information

To add additional backup contacts, click on 'Add Another Contact' at the bottom.

First Name *

Last Name *

Phone Number *

Email *

Title *

Add Another

Grant Management

1. Please answer the following set of questions for each project at your agency that did **not** spend 100% of funds for the grant year that was completed in 2020.

To answer these questions for multiple projects, after the first project is completed, click on 'Add Another Project' at the bottom.

Skip this question for any project that has spent 100% of funds, or for any project that is exempt from this question.

Note: In the past, informational questions appeared in this section to verify project details including whether they were new or consolidated. This information is now collected in the Intent to Renew (ITR) and does not need to be duplicated.

Note: All Chicago will receive data from HUD about expenditures which is why you are not asked to provide what percentage of funds were spent.

Project Name:

HMIS ID:

Grant Number:

1a. Explain the reason the project did not spend 100% of the funds.

1b. Is the project willing to reallocate funds in 2021? If yes, please indicate the amount.

Add Another Project

Persons of Lived Experience Input

1. It is the priority of the Chicago CoC Board to ensure that all services reflect the expressed needs of persons who are experiencing homelessness.

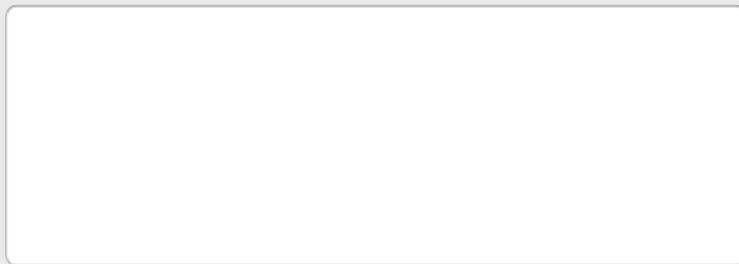
Please answer the following set of questions regarding input from people of lived experience at your agency. Please write narrative responses to answer all aspects of these questions and provide as much detail as possible.

1a. Describe the procedures in place at the agency (prior to the COVID-19 pandemic) that enable the Board of Directors or other policy-making entity to receive direct input from people of lived experience (PLE).

These procedures may include, but are not limited to, board member participation, advisory councils, consumer feedback sessions, surveys, and suggestion boxes.

Describe the following:

- How the agency seeks PLE input
- The frequency with which the activities occur
- How input from feedback sessions, surveys and suggestion boxes are collected and implemented
- Procedures used to inform the Board of Directors or other policy-making entity
- After the Board of Directors or other policy-making entity is informed, the procedures used to communicate the resulting decisions and/or actions to program participants



1b. Describe how the COVID-19 pandemic impacted the procedures you listed in Question 1a.

- Which procedures were you able to continue, and were there any that you could not continue?
- Did the agency try to change procedures to make them possible or create new procedures that could be implemented during the health crisis?


- Please describe how the agency reacted to the challenge and how many methods of obtaining input from people with lived experience were implemented during 2020.



2. Describe at least two specific examples within the last two years of changes made to a program or operation because of the agency's process for receiving direct input from persons of lived experience.

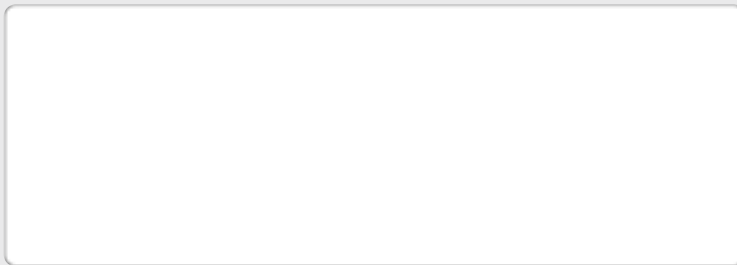
Both examples must be in the last two years (since January 1, 2019). An example can be from 2020 but is not required to be from 2020.

Please address all parts of the process that are mentioned in Question 1. The examples are not required to have been approved by the Board of Directors. However, they must address how the suggestion was collected from people of lived experience, the process used to make the change, and how the change was communicated to the Board of Directors and program participants.



3. Describe how the agency provides any of the following to current project participants and provide at least three specific examples from 2019 or later. Examples that have been submitted in past LEIs will be accepted.

- Opportunities for personal growth
- Opportunities to volunteer in the community
- Opportunities to volunteer at the agency
- Opportunities to contribute to agency operations
- Employment opportunities within the agency



2. 4. This is a two-part question.

Has the agency learned of any barriers to attendance and participation of people of lived experience of homelessness on its Board of Directors or other policy-making entity?

If the agency learned of any barriers, is the agency working to provide any supports that could help make meaningful participation possible?



3. 1. How many staff does the project have who have completed SOAR training in the last five years?

NOTE: The staff must currently work for the project but may have completed the training prior to employment with the project as long as it was within five years.

Project name:

Number of staff who have completed SOAR training within the last five years:

Add Another Project

4. 2. For PSH, RRH, Joint TH-RRH, and Youth TH projects, has the project submitted its eligibility criteria and supporting documentation in response to the email that was distributed to HUD CoC Funded Projects on March 30, 2021?

Yes
No

Certification

Verify the following: *

- ☐ By checking this box and entering the Authorized Representative name in the space below, I certify (1) to the statements contained in this form (2) that the information throughout the application is true, complete, and accurate to the best of my knowledge and (3) all supporting documentation will be made available if selected for a site visit conducted by CoC representatives and All Chicago staff.

Evaluation Instrument Certification *

Clear

Sign name using mouse or touch pad

Signature of